

## FAQs – Paper & Card

- **Why can't we recycle shredded paper? What should we do with it?**

Shredded paper cannot be placed in your recycling bin. The Materials Recycling Facility (MRF) uses automatic sorting equipment to sort through vast amounts of recycling. The machine recognises many different types of materials but has difficulty distinguishing small or shredded paper. Shredded paper can also cause the machinery to jam. Try only shredding the portion that holds the sensitive or confidential information. Shredded paper can be composted at home, used as pet bedding or placed in the mixed paper & card containers at a Household Waste Recycling Site (HWRS) where it will go for recycling.
- **Should we remove the windows from envelopes?**

No, these will be removed during the screening stage of the paper recycling process.
- **Should we remove staples from paper?**

No, these will be removed during the screening stage of the paper recycling process.
- **Should we remove sellotape from wrapping paper?**

Please remove as much sellotape as possible. Small pieces left on the paper will be removed during the screening stage of the paper recycling process.
- **Can we recycle all types of wrapping paper?**

Please only put paper based wrapping paper into your recycling bin. Metallic wrapping paper is unsuitable for recycling because it is a plastic film. If you scrunch it up and it springs back, it's plastic so please don't put it in your recycling bin.
- **Can we recycle Yellow Pages?**

Yes, Yellow pages and telephone directories can be placed in your recycling bin.
- **Can we recycle paper cups (such as coffee cups etc)?**

Paper cups can be placed in your recycling bin. Please ensure that they are clean, dry and free of any liquids. The plastic lids are **not** recyclable and cannot be placed in your recycling bin.
- **Before putting magazines and junk mail in your recycling bin, please ensure you remove any plastic film or wrapper, thank you.**